

**Minutes of the meeting of the Upper Deverills Parish Council
held at Upper Deverills Village Hall
on Wednesday 14th January 2026 at 6.00pm**

Present:

Councillors: Jamie Fagan (Chair), Andy Hardwick (Cllr), Angie Beloe (Cllr), Louise Stratton (Cllr)

1 member of the public was present.

1/26. To accept apologies for absence

Clerk

2/26. To discuss dispensations

None.

3/26. To record declarations of interest

None.

4/26. To discuss exclusion of the Press and Public

No reasons were given to exclude the press and public.

5/26. To approve the minutes of the meetings held on 12th November 2025

All matters from minutes are covered through this agenda, so the minutes were agreed and signed by the Chair. They were proposed by Cllr AH and seconded by Cllr AB.

Matter Arising.

None.

6/26. To hear reports from Visitors

None present.

7/26. To hear the Chair's announcements.

None.

8/26. To hear the Clerk’s report including any matters dealt with under Parish Clerk’s delegated powers LGA 1972 s101

None.

9/26. To approve the items of expenditure listed in the period Dec 2025 and January 2026 and note receipt of any income LGA 1972 s150(5)

Bank Reconciliation – opening balance as per bank statement 14th November £12,393.72.

Closing balance as per bank statement 31st December £11,547.70.

Set out below are the transactions that occurred in this period. There was clarification from Cllr JF about the expenditure in his name, which was reimbursement for the Monkton Deverill sign post.

No income.

Date	Description	Debit	Credit
14/11/2025	J Fagan	81.73	
30/11/2025	Service Charge	6.00	
09/12/2025	DCK Payroll	42.00	
09/12/2025	Clerk Salary	710.29	
31/12/2025	Service Charge	6.00	

Approved: Proposed by Cllr JF and seconded by Cllr LS.

10/26. Planning

None.

11/26 Risk Register

Cllr AH is in progress with the Risk Register; will update at the next meeting with the Clerk. To note that the SID Risk Register is now on the website. **AH/Clerk**

12/26. IT Policy

Cllr AH has been through this Policy and there are a number of questions to follow up. Once resolved, will re-send the Policy round highlighting the changes. It was noted that there are no confidential or sensitive information, except the contact list, but that is covered elsewhere. The “IT administrator” to become the “website administrator”. **AH**

13/26. Notice Board

The new Monkton Deverill notice board is all confirmed, it was pleasing that some Monkton Deverill residents have emailed their appreciation. Item is now resolved, no further action.

14/26. Flooding – Popes Bridge & Green House

The ditch has been dug out by the landowner as discussed on the site visit and at the last meeting. The Parish Council has completed our obligations for this site and no further action needed.

The Parish Council had contacted Wiltshire Council regarding Popes Bridge and received a robust response that there is no funding currently available for projects relating to verge erosion; and that the flooding here and further down the road has been assessed as low priority partly as it is a low-speed road. The carrier pipe does not fall within the remit of highways maintenance, but they will continue to empty the gully adjacent to the property. No site visit is currently possible, the Parish Council will monitor the situation but no further action will be taken at present.

It was noted that Wiltshire Council had recently been through the village jetting the main drains that the Parish Council had marked up, which included alongside the properties where residents have highlighted the issue at Popes Bridge.

15/26. Litter Pick 2026

To confirm that the next organised litter pick will be on Saturday 14 March 2026. To confirm from the previous meeting, the Clerk has purchased the pickers as requested.

16/26. Wessex Internet

Cllr AH will summarise on the website and send a shorter version to the Parish News, an update that has been received. **Cllr AH**

17/26. Footpath Gate

Cllr AR has resolved the issue.

18/26. To hear updates and agree actions with regards to Rights of Way

No update has been sent to Cllr AB from Wiltshire Council Rights of Way team, Cllr AB has informed Wiltshire Council that she is the new point of contact for the Parish Council, this has been acknowledged.

19/26. To hear updates on the Parish Steward and agree any actions

The Parish Steward visited the parish in the second week of December, focusing on clearing drains. Winter Service remains, so may not be available regularly through the next few winter months.

20/26. To hear updates and agree any actions with regards to Highways

There are currently no new updates.

21/26. Mobile Phones/Communications update

Cllr AH has written a document on what can be done, which will be added to the website and Parish News. No further report to give but will update as new information comes in.

22/26. To agree any items for Newsletter, Notice Boards and Parish Council website

Litter Pick date
Parish Steward
New noticeboard
Mobile phone signal
Wessex Internet
Date of next meeting 11th March 2026

23/26. Additional items for next meeting's agenda

Cllr AH drew attention to the Rural Crime email, which could be discussed at the next meeting.

24/26. Date of next meeting

Wednesday 11th March 2026

Abbreviations:

LGA 1972: Local Government Act 1972

Signed (Chair)

Date