

UPPER DEVERILLS PARISH COUNCIL

38, Stockton, Nr Warminster, Wiltshire, BA12 0SQ

Chair: Cllr Jamie Fagan Clerk: Laura Napper
All Parish Council Meetings are open to the Public and Press

Wednesday 8th May 2024 at 7.00pm

To All Members of the Upper Deverills Parish Council

Dear Councillor,

You are summoned to a meeting of the Upper Deverills Parish Council, on Wednesday 8th May 2024 at 7.00pm in Upper Deverills Village Hall. The meeting will consider the items set out below. Before the meeting there will be a public session to enable the people of the Upper Deverills to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Laura Napper
Parish Clerk

Dated: 01/05/2024

Public Question Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

Agenda

1. To elect: The Chair of the Parish Council.

2. To elect: The Vice Chair of the Parish Council

3. To accept apologies for absence

LGA 1972 schedule 12 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under LGA 1972 s85(1), members present must decide whether the reason(s) for a member's absence are accepted.

4. To discuss dispensations

Council is asked to discuss any written requests for dispensation the clerk may have received

5. To record declarations of interest

Councillors are to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (*Disclosable Pecuniary Interests*) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

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6. **To discuss exclusion of the Press and Public**
The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed (*Public Bodies (Admission to Meetings) Act 1960 s1(2)*).
7. **To approve the minutes of the meeting held on 11th March 2024 and discuss matters arising**
LGA 1972 Sch 12 para 41(1)
8. **To hear reports from visitors**
9. **To hear the Chair's Announcements**
10. **Review of Council Standing Orders and Financial Standing Orders**
11. **Changes/Confirmation of Portfolios**
12. **To hear the Clerk's report including any matters dealt with under Parish Clerks delegated powers** *LGA 1972 s101*
13. **To approve the items of expenditure listed in the period March and April 2024 and note receipt of any income** *LGA 1972 s150(5) (list distributed to Cllrs)*
14. **Clerks SCP scale rate 23/24**
15. **Annual Review of Insurance provision and consideration for Quote for Insurance for 2024/2025**
16. **SID**
17. **Co Option**
18. **Broken Finger Post – Monkton Deverill**
19. **Planning**
- Hedge Cottage, 67 Kingston Deverill, Warminster
20. **To hear updated and agree actions with regards to Rights of Way**
21. **To hear updates and agree actions for the Parish Steward**
22. **To hear updates and agree actions with regards to Highways**
23. **Mobile Phone/Communications update.**
24. **To approve 23/24 Accounts**
25. **To accept and approve the internal audit report by Auditing Solutions Ltd and approve payment of their invoice**
26. **To review and approve the Annual Governance and Accountability return (AGAR)**
27. **To confirm publication AGAR Exercise of Public Rights 2023/2024**
28. **To agree any items for the Parish Newsletter, Notice Boards and Parish Council Website**
29. **To agree any additional items for the next meeting's agenda**
30. **Dates of next meeting**

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Councillors are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in accessing the meeting is asked to advise the Clerk (01985 844385) or email clerk@upperdeverills.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.