

**Minutes of the meeting of the Upper Deverills Parish Council
held at Upper Deverills Village Hall
on Wednesday 10th January 2024 at 6.00pm**

Present:

Councillors: Jamie Fagan (Chair), Louise Stratton (Cllr), Jamie Williams (JW),

2 members of public were present.

1/24. To accept apologies for absence

Johnny Burrige (Cllr), Belinda Stewart-Cox (Cllr)

2/24. To discuss dispensations

None.

3/24. To record declarations of interest

None.

4/24. To discuss exclusion of the Press and Public

No reasons were given to exclude the press and public.

5/24. To approve the minutes of the meetings held on 25th October and 11th December 2023

25th October and 11th December 2023 minutes were proposed by Cllr JF and seconded by Cllr LS to be accepted as a true record.

Matter Arising.

Cllr JF has again tried to make contact with the local PCSO with regards to attending one of our PC meetings. He is still on Paternity leave, Cllr JF will try and contact him again to arrange attendance at our next meeting in March 2024. **JF**

6/24. To hear reports from Visitors

None Present.

7/24. To hear the Chairs announcements.

Nothing to report.

8/24. To hear the Clerk's report including any matters dealt with under Parish Clerks delegated powers LGA 1972 s101

Nothing to report.

UPPER DEVERILLS PARISH COUNCIL

9/24. To approve the items of expenditure listed in the period Oct, Nov and Dec 2023 and note receipt of any income LGA 1972 s150(5)

Bank Reconciliation – opening balance as per bank statement 21st October £14,820.32

Closing balance as per bank statement 31st December £14,040.75

Set out below are the transactions that occurred in this period. The Clerk confirmed that the bank reconciliation has been completed and checked by Chair. **Appendix 1 attached.**

Date	Description	Debit	Credit
27/10/2023	B/P to: RBL	(150.00)	
27/11/2023	B/P to: R Munro	(15.19)	
30/11/2023	DCK Payroll	(40.80)	
30/11/2023	L Napper	(526.58)	
30/11/2023	HMRC PAYE	(29.00)	
31/12/2023	Bank charges	(18.00)	

Approved: Proposed by Cllr JF and seconded by Cllr LS.

10/24. Budget 24/25

The Chair proposed the budgeted figures for 24/25 and Cllr LS seconded. **Appendix 2 attached.**

11/24. Precept

It was agreed by all Cllrs to set the precept at £8000.00. Nil increase. Proposed by the Chair and seconded by Cllr LS. Clerk to submit application to Wiltshire Council by the deadline. **Clerk**

12/24. RBL Donation

A donation was given of £150 to the RBL towards a poppy wreath in Nov 23. This item was brought to the meeting retrospectively as a record and for agreement, Cllr LS proposed and the Chair seconded this donation.

13/24. Grants

Grants applications for 24/25 have been received from the Village Hall Committee for the sum of £1189.99 and The Parish News for the sum of £375.00.

Both of these grants were discussed and agreed in full by all Cllrs and have been included within the budget 24/25.

14/24. Co option

Cllr JW resigned as a Cllr, this now leaves a vacancy, it was agreed to advertise the vacancy in the Parish News. Cllr JF thanked Cllr JW for his service and commitment, Cllr JW gave his

UPPER DEVERILLS PARISH COUNCIL

appreciation for the Chairman's leadership and the collegiate approach of his fellow Councillors. The Clerk to notify Wiltshire Council and display the notice of vacancy. **Clerk**

15/24. Flooding

No flooding of houses has been reported to the PC from Monkton Deverill or Brixton Deverill. It is thought that 2 houses were flooded in Kingston Deverill.

16/24. To hear updates and agree actions with regards to Rights of Way

Cllr JW had nothing to report.

17/24. Rights of Way Policy

The policy was circulated prior to the meeting to all the Cllrs. The Chair asked the Clerk to re-circulate as not all Cllrs have had sight, add this item to the next meeting in March 24.

18/24. To hear updates on the Parish Steward and agree any actions

The PS did not visit this month due to the flooding issues across the County but is due to return as normal next month. Cllr LS asked that anything is still reported to her to then she will pass the tasks onto him.

19/24. To hear updates and agree any actions with regards to Highways

7.5 tonne weight limit

Cllr JF attended the Weight Watchers meeting in Maiden Bradley, where the Wiltshire Council portfolio holder for Highways spoke. Andrew Murrison MP chaired the meeting. Other Wiltshire Councillors and Officers were present.

Cllr JF proposed that something is written in the Parish News to reflect what was discussed at the meeting. He read the draft words he had prepared to all the Cllrs for agreement. Agreed by all to submit this to the Parish News. **JF**

Potential 20mph limit in Brixton Deverill

This will be discussed at the LFHIG meeting 24th January 24. Cllr JF will attend this meeting.

New Road signage and markings

Cllr JF confirmed that this is in the pipeline and will be completed in the near future, it was thought most probably when the weather has improved.

20/24. Mobile Phones/Communications update

Cllr JB not present to update.

21/24. To review Planning applications

- PL/2023/10734, Monks Farm Cottage, 75, Monkton Deverill, Warminster, BA12 7EX. The application for material change and layout of the extension has been received. The application was discussed in detail. There were different views with regards to the visual appearance of the extension and whether the proposed zinc cladding and roofing were in keeping with the locality and whether this is in line with Wiltshire

UPPER DEVERILLS PARISH COUNCIL

Council Core Strategy Policy 57. It was agreed that a submission of 'comment' was to be made with reference to the concerns on design and materials. **Clerk/JF**

- PL/2023/09364, Land at Keysley Farm, Monkton Deverill, BA12 7EY. No update.

22/24. To agree any items for Newsletter, Notice Boards and Parish Council website

Cllr Vacancy

Litter pick date of Saturday 16th March

Highways update as per item 19/ 24

23/24. Additional items for next meeting's agenda

ROW Policy adoption

24/24. Dates of next meetings

11th March 2024 @ 6pm.

Abbreviations:

LGA 1972: Local Government Act 1972

Signed (Chair)

Date