

Upper Deverills Parish Council

Causa Fiunt, 77 Clay Street, Crockerton, BA12 8AF

Chair: Mrs Bridget Beattie. Clerk: Mrs Hazel Bardsley

All Parish Council Meetings are open to the Public and Press

Wednesday 11th March 2020 at 7.00pm

To All Members of the Upper Deverills Parish Council

Dear Councillor,

You are summoned to a meeting of the Upper Deverills Parish Council, at The Village Hall, Kingston Deverill on Wednesday 11th March 2020 at 7.00pm. The meeting will consider the items set out below. Before the meeting there will be a public session to enable the people of the Upper Deverills to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Hazel Bardsley
Parish Clerk

Dated: 06/03/2020

Public Question Time

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. To include:

Agenda

- 1. To accept apologies for absence**
Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
- 2. To discuss dispensations**
Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.
- 3. To record declarations of interest, members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities** (*Disclosable Pecuniary Interests*) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)
- 4. To discuss exclusion of the Press and Public** Standing Order #1c *The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.*
- 5. To approve minutes of the meetings held on 15th January 2020** LGA 1972 Sch 12 para 41(1)
- 6. To hear reports from visitors**
- 7. To hear Chairman's Announcements**

8. **To hear Clerk's Report** including any matters dealt with under Parish Clerks Delegated Powers LGA 1972 s101
9. **To discuss new fencing along the Hindon Road and agree any actions**
10. **To hear updates on and agree any actions going forward for the Parish Steward**
11. **To hear updates on and agree any actions going forward on Highways Issues**
 - a) Update on wildflower trial on the Hindon verge (Wiltshire Council)
12. **To hear updates on and agree any actions going forward on Rights of Way Issues**
 - a) Gates across the public road outside Cliff House (Woodcombe Farm)
13. **To discuss correspondence received since January 2020 – list to be distributed.**
14. **Review progress on IT procurement and agree any actions going forward**
15. **To determine grant applications received**
 - a) Grant application from the Deverills Cricket Club for grass cutting
16. **To review final Accounts for 2019-2020 and approve**
17. **To approve basis for calculation of Clerk's expenses**
18. **Payments- To approve the items of expenditure listed for the period January 2020 to March 2020; and note any receipt of income: LGA 1972 s150 (5)**
19. **Resolving whether to declare a Climate Emergency**
20. **Review and adopt policy for Internal Controls Audit and Review**
21. **Review and adopt Asset Register**
22. **Results of Asset Inspections and agree any actions going forward**
23. **Review and adopt Code of Conduct**
24. **Review and approve SID Risk Assessment**
25. **To hear updates on and agree any actions going forward re the VE Day celebrations 8th – 10th May 2020**
26. **To review and delegate completion of the Rural Facilities Survey and Green Infrastructure and Open Space Survey**
27. **To decide on the theme and arrangements for the Annual Parish Meeting**
28. **To resolve whether to finance a collections box to be located on the outside of the village hall**
29. **Agree any actions for litter pick**
30. **To discuss and agree actions regarding vermin coming from smallholding on Keysley Lane**
31. **To approve the creation of a Community Contact List for residents of each of the Upper Deverills villages as part of the Community Resilience strategy in line with Wiltshire Councils policy on Coronavirus**
32. **To agree any items for Parish Newsletter & Notice Boards**
33. **To agree any additional items for agenda of next meeting**
34. **Dates of the meetings for 2019/20** The Council is asked to note that Wednesday 13th May 2020 is the date of the next Full Council meeting (and also the Annual Parish Meeting).

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07572860837) or email clerk@upperdeverills.co.uk at least 24 hours before the meeting so that every effort may be made to provide access.