

# Upper Deverills Parish Council

1 Manor Yard, Brixton Deverill, Warminster, BA12 7EJ

Chair: Mrs Bridget Beattie. Clerk: Mrs Jenny Bennett

**All Parish Council Meetings are open to the Public and Press**

Wednesday 15<sup>th</sup> January 2020 at 7.00pm

## **To All Members of the Upper Deverills Parish Council**

Dear Councillor,

You are summoned to a meeting of the Upper Deverills Parish Council, at The Village Hall, Kingston Deverill on Wednesday 15<sup>th</sup> January at 7.00pm. The meeting will consider the items set out below. Before the meeting there will be a public session to enable the people of the Upper Deverills to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Jenny Bennett  
Parish Clerk

Dated: 10.01.2020



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### **Public Question Time**

This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. To include:

### **Presentation on the Kingston Deverill Church Development Programme**

#### Agenda

#### **1. To accept apologies for absence**

*Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.*

#### **2. To discuss dispensations**

Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

#### **3. To record declarations of interest, members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)**

#### **4. To discuss exclusion of the Press and Public** Standing Order #1c *The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.*

5. **To approve minutes of the meetings held on 4<sup>th</sup> December 2019** LGA 1972 Sch 12 para 41(1)
6. **To hear reports from visitors**
7. **To hear Chairman's Announcements**
8. **To hear Clerk's Report** including any matters dealt with under Parish Clerks Delegated Powers LGA 1972 s101; and including an update on IT procurement
9. **To hear updates on and agree any actions going forward regarding the vacant Parish Clerk position**
10. **To hear updates on and agree any actions going forward for the Parish Steward**
11. **To hear updates on and agree any actions going forward on Highways Issues**
  - a) Wildflower trial on the Hindon verge (Wiltshire Council)
12. **To hear updates on and agree any actions going forward on Rights of Way Issues**
  - a) Update on / appointment for the Upper Deverills Rights of Way Liaison role.
13. **To discuss correspondence received since December 2019 – list to be distributed.**
14. **To determine grant applications received**
  - a) Grant application for the PCC newsletter 2020-21.
  - b) Grant application from the Deverills Cricket Club for grass cutting
15. **Approve Community Resilience leaflet for printing and distribution**
16. **To receive an update on the preparation of a Community Resilience Plan and agree actions going forward**
  - a) Consider proposal for purchase of two emergency 'grab bags'
17. **Payments- To review outturn for 2019-20; approve the items of expenditure listed for the period December 2019 to January 2020; and note any receipt of income:** LGA 1972 s150 (5)
18. **Approve final budget for 2020-21 and set precept**
19. **Community Social Facilities:** to discuss the needs of the community regarding social gathering spaces, play, sports & fitness facilities and performance venues, together with reviewing current provision and plans
20. **To hear updates on and agree any actions going forward re the UDPC policy for Internal Controls Audit and Review**
21. **Review of approach towards website and Accessibility Statement**
22. **Agree date and any actions for March litter pick**
23. **To hear updates on and agree any actions going forward re the VE Day celebrations 8<sup>th</sup> – 10<sup>th</sup> May 2020**
24. **Agree dates and subject matter for bespoke WALC training to UDPC and LDPC**
25. **To agree any items for Parish Newsletter & Notice Boards**
26. **To agree any additional items for agenda of next meeting**
27. **Dates of the meetings for 2019/20** The Council is asked to note that Wednesday 11 March 2020 is the date of the next Full Council meeting.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01985 841272) or email [upperdeverills@gmail.com](mailto:upperdeverills@gmail.com) at least 24 hours before the meeting so that every effort may be made to provide access.