

Upper Deverills Parish Council

Minutes of the meeting of the Upper Deverills Parish Council held at the village hall Kingston Deverill on Wednesday 12 September 2018 at 6.30pm.

Present: Councillors Richard Cousens (Chair); Bridget Beattie (Vice Chair), Dr David Croot, and Cllr Colin Hirons

In attendance: The Parish Clerk Christine Fordham and 1 member of the public

Public Question Time – None present

1. **Acceptance of Apologies for Absence (077/18)** Cllr Louise Stratton. (Work)
2. **Dispensations (078/18)**

No requests had been received

3. **Declarations of Interest (079/18)** None
4. **Exclusion of the Press and Public (080/18)**

No reasons were given to exclude the press and public.

5. **Resignation of Chair (081/18)**

Cllr Cousens advised that he wished to step down as Chair of the Parish Council with immediate effect. He had been disappointed by the response of the Wiltshire Council to a recent infringement of the Planning Regulations. The response had appeared to condone an infringement of the regulations, to the detriment of the residents. Cllr Cousens expressed his thanks and admiration to Councillors for their work. Cllr Beattie expressed the Council's thanks to Cllr Cousens for all his hard work on behalf of parishioners, with particular thanks for his extensive work on a recent planning application.

6. **Election of Chair (082/18)**

It was proposed by Cllr Croot that Cllr Beattie be elected as Chair; this was seconded by Cllr Hirons; there were no other nominations and Cllr Beattie was duly elected. The declaration of acceptance of office was signed in the presence of the Clerk

7. **Election of Vice Chair (083/18)**

It was proposed by Cllr Cousens, seconded by Cllr Hirons, that Cllr Croot be Vice Chair; there were no other nominations and Cllr Croot was duly elected.

8. **Future Composition of the Council (084/18)**

It was noted that 2 Councillors intended to leave the Council in the coming months.

9. **Minutes of the Council Meeting held on 11 July 2018 (085/18)**

It was proposed by Cllr Cousens seconded by the Vice Chair, that the minutes of the meeting of the Council held on 11 July be accepted as a true record; all were in favour and the minutes were duly signed.

10. **Matters Arising(086/18)** None

11. **Reports from Visitors (087/18)** None present

12. **Broadband Action Group (088/18)**

A written report had been submitted to the Council, advising that the outstanding item was power to the cabinet, but the route of the supply had been decided.

13. **Chairman's Announcements(089/18)**

14. **Parish Steward (090/18)**

A drain had been damaged by a WCC workman, but the Parish Steward had recalled the workman and organised the necessary repairs.

15. **Highways issues, (091/18)**

The Chair and Cllr Cousens had met with the WCC Engineers and it was agreed that WCC would investigate the re-instatement of the 7.5 Tonne weight restriction sign at the junction

of the A350 and the B3059. Highways would also investigate whether further signage would be appropriate at the Brixton Deverill Bridge. The Parish Council had also asked for signage at the junction of Hindon Lane and the A350 and warning signs for the bends in Monkton Deverill. The Chair would confirm these discussions in writing .

16. Rights of Way (092/18)

A request had been received for the installation of a kissing gate at the Lynchettes. Gates had been installed across a public right of way at Woodcombe Farm; the matter had been reported to the PROW officer at WCC.

17. Policy Reviews - to approve updated Standing Orders (093/18)

No further reviews had been tabled for this meeting, there revised standing orders were approved.

18. General Data Protection Regulation – update (094/18)

The Clerk was reviewing Council documentation to ensure that nothing was being kept that was no longer needed. The Chair and Clerk would sort through the archived papers. The Council had completed the actions from the GDPR Audit.

19. WWI Centenary Commemorations-Update (095/18)

- a) Gift of Commemorative Tree to PCC The Chair would contact the PCC to ask what type of tree they would like.
- b) Other Commemorations There would be a special event in the village hall, and this would be followed by the lighting of the beacon.

20. Clerk's Report(096/18)

There were no other matters to report.

21. Appointment of New Clerk -update(097/18)

There had been a number of enquiries, but only one application. The Chair, Vice Chair and Cllr Cousens were asked to advised the Clerk of dates they would be available to hold the interview.

22. Correspondence (098/18)

- a) WALC newsletter of 24.7.18
- b) Warm and Safe Wiltshire of 27.7.18 – Article for newsletter.
- c) WCC of 1.8.18 – Dates of Wiltshire CATG meetings.
- d) Community Policing of 3.8.18 and 5.9 – Rural Crime Report. There had been a rise in rural crime in the last month. Responsibility for co-ordinating NHW in the area had been taken over by Dimpner Bell. There was a need for some more Neighbourhood Watch signs. The Bobby Van would be visiting the Community Coffee morning.
- e) Community First of 15.8.18 – invitation to Community First AGM.
- f) WCC of 28.8.18 – Briefing on Local Government Boundary Commission Review and Local Government Boundary Commission of 28.8.18 – details of Boundary Review. WCC of 29.8.18 – Details of Boundary Review process.
- g) WCC of 30.8.18 – Details of Community Led Housing initiative in Wiltshire.
- h) WCC of 4.9.18 – Minutes of NTG held on 15.5.18
- i) Cranborne Chase AONB of 5.9.18 – Seeking Dark Skies Status
- j) Community First of 5.9.18- AGM and awards.

23. **Planning (099/18)****a) Update on Woodcombe Farm Application**

The original decision date for this application had been 14 September, but a report was awaited from Historic England and so the decision date had been deferred. Councillors were dismayed that a full game rearing cycle had taken place and still the application had not been decided and no action had been taken by WCC. The Council discussed calling a meeting with the MP and the County Councillor when all the reports had been submitted.

b) Any other Planning Matters

- i) WCC of 25.7.18 Planning application 18/05811(Full) application for mobile field shelter at Land southwest of Laurel House Brixton Deverill. No comments
- ii) WCC of 26.7.18and 12.9.18 – Planning application 18/06989 (FUL)for Garden Room at Brimsdown Cottage Brixton Deverill.
- iii) Concern was expressed about the aggregation of equipment in an agricultural field in Monkton Deverill. The planning conditions would be investigated.
- iv) Summaries dated 20.7, 27.7, 3.8, 10.8, 17.8, 21.8

24. **Finance (100/18)****a) Payments**

Payee	Description	Amount £	Cheque No.
Mrs C D Fordham	Salary 11.07.18 to 10.09.18	466.48	Electronic payment
	Expenses advance from 11.07.18 to 10.9.18	40.00	
	Total	506.48	
DCK Accounting Solutions	Payroll processing fee Sep 18	30.00	Electronic Payment
	VAT	6.00	
	Total	36.00	

Under the Local Government Act 1972 (Sch 2) the approval of the electronic payments was proposed by the Chair, seconded by Cllr Cousens; all Councillors were in favour and the payments would be actioned.

a. Internal Audit Report – Update on Actions

The Clerk advised that the Council's assets were now shown on the website. The Audit recommendations were now complete.

b. FOO update

An update on the Forecast of Outturn was circulated to Councillors

25. **Council Website (101/18)** The potential vacancy for a Councillor would be published on the website.
26. **Items for Parish Newsletter and Notice Boards (102/18)** The vacancy would be mentioned.
27. **Any Other Business(103/18)**
28. **Date of next meeting (104/18)** The next meeting of the Upper Deverills Parish Council will be held on Wednesday 14 November 2018 at 6.30pm in the village hall, Kingston Deverill.

The meeting closed at 7.45pm

Date:

Signed:

Cllr B Beattie
Chair