

Upper Deverills Parish Council

Minutes of the meeting of the Upper Deverills Parish Council held at the village hall Kingston Deverill on Wednesday 13 March 2019 at 6.30pm.

Present: Councillors Bridget Beattie (Chair); Dr David Croot (Vice Chair), and Cllr Gillian Flint

In attendance: The Parish Clerk Christine Fordham, Jenny Bennett and PCSO Candy Jackson

Public Question Time – No members of the public present

PCSO Jackson gave an update on the current issues in the area, namely: outbuilding break ins and the theft of 220 sheep from a local farm

1. **Acceptance of Apologies for Absence (162/18)** Cllr Louise Stratton (work commitments)
2. **Dispensations (163/18)**

No requests had been received

3. **Declarations of Interest (164/18)** None
4. **Exclusion of the Press and Public (165/18)**

No reasons were given to exclude the press and public

5. **Minutes of the Council Meetings held on 9 and 20 January 2019 (166/18)**

It was proposed by the Vice Chair and seconded by Cllr Flint, that the minutes of the meeting of the Council held on 9 January 2019 be accepted as a true record; all were in favour and the minutes were duly signed. It was proposed by Cllr Flint, seconded by the Vice Chair that the minutes of the Council meeting held on 30 January be accepted as a true record; all were in favour and the minutes were duly signed.

6. **Matters Arising(167/18)**

The Vice Chair advised that the second application (18/12077/FULL) for pheasant pens at Woodcombe Farm had been approved with conditions and the original application (18/04227/FUL) withdrawn as promised. The conditions are:

- No more than seven rearing units as described in the submitted planning statement and detailed on the approved plans shall be present on the site at any time.
- No external lighting shall be installed on site
- No additional mechanical plant including air handling plant shall be installed on site.

The other matters raised by the Parish Council did not constitute Planning issues, but had been referred to WCC Environmental Health Dept.

7. **Co-option of Parish Councillor to fill Casual Vacancy (168/18)**

It was proposed by the Chair, seconded by Cllr Flint that Richard Munro be co-opted on to the Council; all were in favour and he was duly co-opted.

8. **Completion on Declaration of Acceptance of Office (169/18)**

Cllr Munro completed the Declaration of Acceptance of Office, which was witnessed by the Clerk; Cllr Munro was advised to complete the Register of Interests Documents, on the Wiltshire Council, website within one month.

9. **Review of Council Committee and Offices(170/18):**

Cllr Munro agreed to take on liaison with the Parish Steward and associated issues: Highways, SID and CATG.

10. **Reports from Visitors (171/18)** None present

11. **Chairman's Announcements(172/18)**

None.

12. Parish Steward (173/18)

There had been damage to the verge opposite Monkton Farm Cottage; parking of tradesmen's vehicles opposite had meant farm vehicles had had to mount the verge to pass. Cllr Munro would discuss the issue with the Parish Steward.

13. Highways issues, (174/18)

A new kerb had been installed at Monkton Farm Cottage and the Clerk was asked to inform WCC Highways to check that permission had been granted.

At the meeting with Highways the provision of temporary signs for the Council to deploy in the event of traffic issues on the A350 had been discussed, as well as lining works on the B3095 through the villages and a quote had been received for the cost of the signs together with a request for a contribution from the Council of £720 towards the cost. The Council agreed that they would like to extend the provision of the white lining to include the area where a large stone protruded into the road at Burton Farm. It was possible that this might mean an additional cost (See Item 18)

14. Rights of Way (175/18)

15. Policy Reviews - 176/18)

No reviews had been scheduled for the meeting

16. Clerk's Report (177/18)

The Clerk advised that WCC Highways were unable to provide sufficient Litter pickers to the village for the clean up event on 23 March. Quotes for the cost of litter pickers and PPE had been sought and it was agreed that 16 litter pickers, 16 HiViz jackets and 24 pairs of gloves would be purchased at a maximum cost of £130. It was proposed by the Chair, seconded by the Vice Chair that this expenditure from reserves be approved; all were in favour.

17. Appointment of New Clerk (178/18)

A new applicant had been interviewed between meetings and the Staff Committee recommended that Jenny Bennett be appointed Clerk to Upper Deverills Parish Council, subject to receipt of suitable references; all Councillors were in favour. Start date would be arranged once references were received; starting salary would be at SCP15. The current Clerk advised she would stay on until the May meeting to ensure a suitable handover.

18. Purchase of new road signage (179/18)(See Item 13 (174/18))

It was proposed by the Vice Chair, seconded by The Chair that the Council make a contribution of £720, from reserves, to the cost of the new signage and works; all were in favour. It was noted that there might be a small additional cost if the request for further white lining was agreed and this would be circulated between meetings for approval.

19. Correspondence (180/18)

- a) CPRE of 23.1.19 – Best kept Village Competition
- b) WCC of 23.1.19 – Briefing note on new proposals for Children's Centres.
- c) WCC of 29.1.19 – Briefing note on Polling district and polling places.
- d) Community Policing of 5.2 – Rural Crime Report.
- e) Wiltshire Fire and Rescue of 7.2.19 – meetings and reports.
- f) WCC of 8.2.19 – community Led Housing.
- g) WALC of 11.2.19 – Newsletter
- h) WCC of 8.2.19 – CATG Tracker document
- i) WCC of 15.2.19 – Briefing note on Wiltshire Housing Allocation Plans.
- j) NTG of 16.2.19 - Minutes and Rural Crime Report.
- k) RSPCA of 25.2.19 – Cat neutering campaign.
- l) WCC Highways of 27.2.19 – Road closure.

- m) Wessex Flood of 28.2.19 – Ground water flooding information
- n) WCC of 4.3.19 – Briefing Note on Retail Rate Relief
- o) WCC of 5.3.19 – Briefing note On Community led Housing.
- p) Community Policing of 6.3.19 – Rural Report
- q) WCC of 7.3.19 – Area Board Meeting and update request.
- r) Cranbourne Chase of 11.3.19 – Astrotourism workshop
- s) WCC of 10.3.19 – Limited litter pick equipment available.
- t) Wall to Wall of 21.2.19 – Volunteers required for “Back in time for Rural Village Life” programme.

20. **Planning (181/18)**

- a) WCC Planning of 4.2.19 – Application 19/00775/FUL Loft conversion with two dormers to front roof elevation, three velux roof lights to rear elevation, removal of chimney and render house Millbank, Whitepits, Kingston Deverill. This had been circulated between meetings and there were no comments
- b) Summaries 11.1., 18.1,25.1, 12, 8.2, 15.2, 22.2, 1.3, 8.3.

21. **Finance (182/18)**

a) **Payments**

Payee	Details	Amount	Cheque No.
Mrs CD Fordham	Salary 11/01/19 to 10/03/19 Expenses advance 11/01/19 to 10/03/19	480.48	EP
		40.00	
		Total 520.48	
DCK Beavers	Payroll processing fees VAT	30.00	EP
		6.00	
		Total 36.00	

Under the Local Government Act 1972 (Sch 2) the approval of the electronic payments was proposed by Cllr Flint seconded by Cllr Croot, all Councillors were in favour and the payments would be actioned.

- b) **Applications for Parish Council Grants 19/20** No new applications had been received.
- c) **Audit Corporate Governance Questionnaire** The Clerk advised the meeting that the questionnaire would need to be completed before the accounts were submitted for internal audit..

22. **Council Website (183/18)**

23. **Items for Parish Newsletter and Notice Boards (184/18)** .A welcome to the new Councillors would be included in the Newsletter

24. **Any Other Business(185/18)**

- a) Cllr Munro would attend the next CATG if available.

25. **Date of next meeting (186/18)** The Annual meeting of the Upper Deverills Parish Council will be held on Wednesday 9 May 2019, in the village hall, Kingston Deverill. This meeting will be preceded by the Annual Meeting of the Parish starting at 6.00pm.

The meeting closed at 7.50pm

Date:

Signed:

Cllr B Beattie
Chair