

Upper Deverills Parish Council

Minutes of the meeting of the Upper Deverills Parish Council held at the village hall Kingston Deverill on Wednesday 9 January 2019 at 6.30pm.

Present: Councillors Bridget Beattie (Chair); Dr David Croot (Vice Chair), and Cllr Louise Stratton

In attendance: The Parish Clerk Christine Fordham, Gillian Flint and 2 Members of the Public

Public Question Time – Concern was expressed about the state of the phone box and post box in Kingston Deverill. Questions were also raised about whether more water was being extracted from the river as the flow seemed to be significantly lower in Kingston Deverill, which was affecting the ecology of the river.

1. **Acceptance of Apologies for Absence (130/18)**
2. **Dispensations (131/18)**

No requests had been received

3. **Declarations of Interest (132/18)** None
4. **Exclusion of the Press and Public (133/18)**

No reasons were given to exclude the press and public

5. **Minutes of the Council Meeting held on 14 November 2018 (134/18)**

It was proposed by the Vice Chair and seconded by Cllr Stratton, that the minutes of the meeting of the Council held on 14 November be accepted as a true record; all were in favour and the minutes were duly signed.

6. **Matters Arising(135/18)**

Richard Cousens had advised the Chair that he was willing to continue helping with the deployment of the SID and the traffic issues.

7. **Co-option of Parish Councillors to fill two Casual Vacancies (136/18)**

It was proposed by Cllr Stratton, seconded by the Vice Chair that Gillian Flint be co-opted on to the Council; all were in favour and she was duly co-opted.

8. **Completion on Declaration of Acceptance of Office (137/18)**

Cllr Flint completed the Declaration of Acceptance of Office, which was witnessed by the Clerk; Cllr Flint was advised to complete the Register of Interests Documents, on the Wiltshire Council, website within one month.

9. **Review of Council Committee and Offices(138/18)**

The following appointments were approved:

Staff Committee: Chair and Vice Chair

Parish Steward Liaison: to be advised

Highways and CATG: Advisers Richard Cousens and Richard Kitson

River and Associated Issues: Cllr Croot

Brixton Deverill: Cllr Croot

Litter Pick: Cllr Flint

10. **Reports from Visitors (139/18)** None present

11. **Chairman's Announcements(140/18)**

It was agreed that following the issues raised at public question time that an article would be included in the Newsletter to see if anyone was interested in using the phone box for community purposes; the letter box would be cleaned. The Clerk was asked to investigate the river flow issues

12. Parish Steward (141/18)

13. Highways issues, (142/18)

A meeting was planned with Highways for the end of January to discuss pinch points on the local roads, and difficulties caused by diverting traffic.

14. Rights of Way (143/18)

15. Policy Reviews - FOI(144/18)

It was noted that the Council were obliged to abide by the ICO Model Publication Scheme.

16. Setting of Precept 2019/20 (145/18)

The Clerk had circulated an initial document showing a possible budget if the precept remained the same. On discussion Councillors decided that as there were no additional projects planned for 2019/20, and the Council's reserves had been replenished following the purchase of the SID there was no requirement to change the precept from the current financial year. It was therefore proposed by Cllr Stratton, seconded by the Chair, that the precept for 2019/20 should be £8373; all were in favour and the proposal was agreed.

17. Clerk's Report (146/18)

18. Appointment of New Clerk –(147/18)

Unfortunately the potential new Clerk had declined the position due a change in personal circumstances and another possible applicant had not submitted an application. It was therefore decided that another vacancy notice should be included on the Parish Council and WALC websites. The Clerk reported that she did not action the change of signatories on the bank account.

19. Correspondence (148/18)

- a) WALC of 24.12.18 - Buckingham Palace Garden Party
- b) WCC of 29.11.18 - Briefing note on Devolution and Transfer of Assets to town and Parish Councils.
- c) WCC of 3.12.18 – Request for updates to Council flood plans. The Vice Chair would follow this up
- d) WALC newsletter of 7.12.18
- e) WCC of 7.12.18 – Briefing on Community led housing in Wiltshire.
- f) Salisbury Museum of 31.12.18 – details of exhibitions
- g) Frome Town Council of 4.1.19 – Climate Emergency and Fuel Poverty Workshop
- h) W Police of 4.1.19 – Newsletter and Crime Report.
- i) WALC of 7.1.19 – Newsletter. Councillors noted that the Section 137 expenditure limited for 2019/20 had been increased to £8.12.

20. Planning (149/18)

- a) WCC of 10.12.18 – Planning application 18/11241/FUL- Conversion of stables and bull pen into office, with rear extension at Pertwood Farm. There was no comment
- b) WCC of 11.12.18 – Consultation on Wiltshire Housing Sites policy and Briefing note of 11.12
- c) Summaries Dated 23.11, 7.12, 14.12, 4.1
- d) There had been no update on Woodcombe Farm, although it was noted that land behind the farm house had been cleared.

21. Finance (150/18)a) **Payments**

Payee	Details	Amount	Cheque No.
Mrs CD Fordham	Salary 11/11/18 to 10/01/19	480.48	EP
	Expenses advance 11/11/18 to 10/01/19	40.00	
	Total 520.48		
Lexis Nexis	Local Council Administration	103.99	EP
	Postage	7.00	
	<i>This payment had been approved at the November meeting, but not actioned as the book had not been received</i>	Total 110.99	

Under the Local Government Act 1972 (Sch 2) the approval of the electronic payments was proposed by Cllr Croot seconded by Cllr Flint; all Councillors were in favour and the payments would be actioned.

b) **Applications for Parish Council Grants 19/20** A request had been received from the Deverills and Crockerton Parish News for a grant of £275. It was proposed by the Chair, seconded by the Vice Chair that the request be granted; all were in favour. The grant would be paid in May 2019.

22. Council Website (151/18) .The vacancy for a Parish Clerk would be advertised

23. Items for Parish Newsletter and Notice Boards (152/18) The telephone box and the litter pick would be included in the newsletter.

24. Any Other Business(153/18) None

25. Date of next meeting (154/18) The next meeting of the Upper Deverills Parish Council will be held on Wednesday 13 March 2019 at 6.30pm in the village hall, Kingston Deverill.

The meeting closed at 7.50pm

Date:

Signed:

Cllr B Beattie
Chair