

Upper Deverills Parish Council

Minutes of the meeting of the Upper Deverills Parish Council held at the village hall Kingston Deverill on Wednesday 14 March at 6.30pm.

Present: Councillors Bridget Beattie (Vice Chair), Dr David Croot, Colin Hirons and Cllr Louise Stratton.

In attendance: The Parish Clerk Christine Fordham and PCSO Debbi Robbins

Public Question Time – None present

1. **Acceptance of Apologies for Absence (142/17)** Richard Cousens (Chair) (Holiday)
2. **Dispensations (143/17)**

No requests had been received

3. **Declarations of Interest (144/17)** None
4. **Exclusion of the Press and Public (145/17)**

No reasons were given to exclude the press and public.

5. **Minutes of the Council Meetings held on 10 January 2018 (146/17)**

It was proposed by Cllr Hirons seconded by Cllr Stratton that the minutes of the meeting of the Council held on 10 January be accepted as a true record; all were in favour and the minutes were duly signed.

6. **Matters Arising(147/17)**

Richard Lucas will be asked whether the Bridleway at Woodcombe Farm had been reinstated

7. **Reports from Visitors (148/17)**

PCSO Robbins reported that no incidents had been reported in the Upper Deverills in January or February, although there had been break-ins to sheds and garages further afield. She also advised that another PCSO had been appointed to the area. The PCSO reported that the deployment of SIDs in the village had positively influenced the speed of the traffic in the area.

8. **Broadband Action Group (149/17)**

Cllr Croot reported that cable works had started in Brixton but had been held up due to the weather conditions. An update would be requested from Tim Watts.

9. **Chairman's Announcements(150/17)**

The Vice Chair reminded everyone about the litter pick to be held on 17 March; the Clerk would send a copy of the Risk Assessment to the vice chair for use at the event.

10. **Parish Steward (151/17)**

WCC had advised that Parish Stewards would be concentrating on dealing with potholes over the next few weeks.

11. **Highways issues, (152/17)**

Concern was expressed that vehicles used Hindon Lane when the A350 was closed, when the Council had been advised that this would not happen; the promised signs were not deployed. The issue would be drawn to the attention of WCC Highways.

12. **Rights of Way (153/17)**

13. **Policy Reviews - approval of revised Grant Policy and Reserves Policy(154/17)**

It was proposed by Cllr Croot, seconded by Cllr Stratton that the revised Grant Policy and Reserves Policy be approved; all were in favour and the Policies were duly signed.

14. Monkton Deverill Pumping Station- Possible Breach of Planning and Environmental Support Statement (155/17)

The Council were concerned that the screening trees were dying and the gutters were blocking. It was agreed that Cllr Hiron would contact Wessex Water. It was noted that an excavator was on site.

15. House Flooding in Brixton Deverill (156/17)

The Clerk would contact WCC Highways for an update on the clearance of the ditch on the adjacent land.

16. General Data Protection Regulation Briefing (157/17)

The Clerk had circulated the NALC Legal Topic Note. It was agreed that a meeting would be arranged between the Clerk and 2 Councillors to set out the Council's plan of action to meet the new legal requirements of the GDPR

17. Website and Email Addresses (158/17)

The Website Host had advised that the Council could have email addresses linked to the website eg. Chair@upperdeverills.co.uk at no charge. It was proposed by Cllr Croot, seconded by Cllr Stratton that all Councillors should have email addresses linked to the website; all were in favour. It was also agreed that the Website Host be asked to migrate the existing Clerk's email, if the cost is less than £50.

18. Clerk's Report (159/17)

19. Correspondence (160/17)

- a) Brian Tumour Research of 17.1.18 – appeal for funds.
- b) CPRE of 19.1.18 – CPRE best kept village competition.
- c) BIG things of 26.1.18 – Community Art Projects.
- d) Historic England of 26.1.18 – Notification of Listing (Grade II) of Kingston Deverill War Memorial.
- e) Deverills PCC of 30.1.18 – Agreement for PCC to fund remaining 50% of cost of repair to churchyard wall at Monkton Deverill.
- f) Cranborne Chase Partnership of 5.2.18 – Funding opportunities for community history and environment projects.
- g) Wessex Water of 6.2.18 – Rainfall monitoring required. An article would be included in the Newsletter
- h) Victim support of 7.2.18 - Update and appeal for funds.
- i) WALC of 7.2.18 – Newsletter and Survey of Councillors.
- j) WCC of 19.2.18 – Minutes of NTG meeting on 9.1
- k) WALC of 27.2.18 – NALC tool kit on new General Data Protection Regulations (GDPR) (Item 16 of the Agenda)
- l) Mr J Wiltshire of 5.3.18 – queries about the Council's inability to give a grant towards the cost of the church booklet. The Clerk was asked to acknowledge the email, but to advise the Council must abide by the legal guidelines.
- m) WCC Highways of 7.3.18 – Parish Steward duties to concentrate on Find and Fix potholes.
- n) WCC of 12.3.18 – Waste disposal briefing. Councillors advised that a notice had been included in the Council tax bills with regard to the change of practice when using Council tips.

20. Planning(161/17)

- a) WCC Planning 18/01551/TCA of 15.2.18 - Application for tree works at the Manor House, Brixton Deverill. No comments

- b) WCC Planning 18/01773/TCA of 23.2.18 - application for tree works at Manor Farm Cottages, 1 Brixton Deverill. No comments
- c) Cranborne Chase of 12.2.18 – Planning and Transportation Seminar on 20.3.18
- d) Mere Town Council of 15.2.18 – Intention to develop a Neighbourhood Plan
- e) WCC Planning 18/02111/ TCA of 2.3.18 – application for tree works at Armidale, Brixton Deverill. No comments
- f) Summaries of 12.1,17.1,19.2.23.1, 26.1, 2.2, 9.2, 16.2, 23.2, 2.3, 9.3

21. **Finance (162/17)**

a) **Payments**

Payee	Description	Amount £	Cheque No.
Mrs C D Fordham	Salary 11.01.18 to 10.01.18	466.40	Electronic payment
	Expenses advance from 11.01.18 to 10.3.18	40.00	
		Total 506.40	

Under the Local Government Act 1972 (Sch 2) the approval of the electronic payments was proposed by Cllr Croot seconded by Cllr Hirons; all Councillors were in favour and the payments would be actioned.

b) **Provisional Forecast of Outturn for 2017/18**

The Clerk had circulated the provisional forecast of Outturn for 2017/18, which showed an estimated carry forward of £6595. This was noted by Councillors

c) **Date of Internal Audit** The auditors had asked that the paperwork be sent to their offices by 30 April.

22. **Council Website(163/17)**

23. **Items for Parish Newsletter and Notice Boards (164/17)**

The Vice Chair would draft an article for the Newsletter

24.Date of Next meeting(165/17)

The Annual Assembly of the Parish will be held on Wednesday 9 May at 6.00pm. The Annual meeting of Upper Deverills Parish Council will be held on Wednesday 9 May 2018 at 6.30pm in the Kingston Deverill Village Hall.

The meeting closed at 7.35pm

Date:

Signed:

Chair