

Upper Deverills Parish Council

Minutes of the meeting of the Upper Deverills Parish Council held at the village hall Kingston Deverill on Wednesday 13 September 2017 at 6.30pm.

Present: Councillors Richard Cousens (Chair); Bridget Beattie (Vice Chair), Dr David Croot and Colin Hiron; .

In attendance: The Parish Clerk Christine Fordham.

Public Question Time – No members of the public present

1. **Acceptance of Apologies for Absence (070/17)**

Cllr Louise Stratton (work); all apologies were accepted

2. **Dispensations (071/17)**

No requests had been received

3. **Declarations of Interest (072/17)** None

4. **Exclusion of the Press and Public (073/17)**

No reasons were given to exclude the press and public.

5. **Minutes of the Council Meetings held on 12 July (074/17)**

It was proposed by the Chair, seconded by Cllr Beattie, that the minutes of the meeting of the Council held on 12 July be accepted as a true record; all were in favour and the minutes were duly signed.

6. **Matters Arising(075/17)** None

7. **Reports from Visitors (076/17)** None

8. **Broadband Action Group (077/17)** No further update

9. **Chairman's Announcements(078/17)** None

10. **Sutton Veny Chicken Farm – Traffic Management Plan (079/17)**

The Chair reported that the Chicken farm at Sutton Veny had been approved, subject to certain conditions. Condition 3 of the approval required that a Construction and Operational Lorry Traffic Management Plan (COLTMP) be drawn up. The B3095 was not suitable for use by large vehicles and it was agreed that WCC would be asked to ensure that the COLTMP included a ban on lorries using the B3095; a similar ban had been implemented during the construction of the Monkton Deverill Pumping Stations. A copy of the letter would be sent to WCC, Mere Parish Council (who might also wish to comment), Longbridge Parish Council and the County Councillor.

11. **Parish Steward (080/17)**

The Chair expressed concern that the resources available to the Parish Steward did not allow the culverts to be fully cleared. The recent flooding in Brixton Deverill had illustrated this issue with regard to culverts running under the Highway

12. **Highways issues, (081/17)**

The Chair had contacted Cllr De Rhe Phillipe to request a site meeting with her and the WCC Highways to discuss the problems in the villages. She had agreed to investigate the issue and arrange a meeting on return from leave. In the meantime the Chair would investigate the Environment Agency Policy on clearing culverts; the Council were anxious that this issue was resolved as soon as possible.

The Vice Chair had requested a quote for the installation of another post on which to site the SID. It was proposed by the Chair seconded by Cllr Croot that the quote would be circulated between meetings for Councillors to consider.

13. **Best Kept Village Competition 2018 (082/17)**

An article would be included in the Newsletter asking for volunteer co-ordinators.

14. **Neighbourhood Tasking Group(082/17)** Nothing to report

15. Rights of Way (083/17)

The stile at Burton Farm had still not been repaired properly; the Clerk would contact the PROW Officer

16. Policy Reviews – Operational Policies and Risk Assessment for deployment of SID (084/17)

The Clerk advised that there had not been any recommended updates from WALC on the policies and it was agreed that the following policies did not need to be updated:

Lone and isolated Working Policy
Community Engagement Statement of Intent
Equal Opportunities Policy
Complaints Procedure
General and Litter Pick Risk Assessments.

It was also agreed that the new Speed Indicator Device Installation and activation risk assessment be adopted.

17. Clerk's Report (085/17)

The Clerk advised that she would submit the VAT reclaim; approximately £800 was due to be returned.

18. Auditors Report (086/17)

The external Auditors report for 2016/17 had been received and no action was required. Councillors noted the report.

19. Correspondence (087/17)

- a)** Rural Services Network of 13.7.17 and 14.8.17 – Rural Survey.
- b)** WCC of 13.7.17 – Consultation on the pre submission draft of Wiltshire Rural Housing Site Allocation Plan
- c)** Floodwessex of 24.7.17 – Local Hero Award
- d)** WALC of 28.7.17 – Newsletter
- e)** WCC of 31.7.17 – invitation to attend WCC Challenges Ahead Meeting.
- f)** PCC of 2.8.17 – Community Action Fund
- g)** Community First of 4.8.17 – AGM and Awards Celebration
- h)** WCC of 7.8.17 – Waste Contracts update. Notice re temporary closure of tip to be included in the newsletter.
- i)** WCC of 8.8.17 – Warminster Area Board to be held on 7.9
- j)** WCC of 11.8.17 – Briefing note on substantive highways scheme fund.
- k)** Wiltshire Victim support of 14.8.17 – details of service offered.
- l)** WCC Cllr Wayman of 14.8.17 – Highways Newsletter
- m)** WALC of 18.8.17 – Is a briefing required on the new data protection regulations.it was agreed that the clerk would attend such a briefing.
- n)** WCC of 1.9 – Briefing on Disabled Parking Bays.
- o)** WCC of 4.9.17 – Highways Newsletter
- p)** WCC of 4.9.17 – Briefing Note of Waste Management Strategy
- q)** NFU of 4.9.17 – Hare coursing notice
- r)** PCSO of 7.9.17 – Community Messaging Scheme. The Vice Chair received these messages.
- s)** WCC of 7.9.17 – Briefing note on Wiltshire Local Development scheme.

18. Planning(088/17)

- a) WCC 17/06489 George's Barn Brixton Deverill – application for change of use from Residential to growing vegetables. No comment had been made
- b) WCC 17/04974/Ful of 23.8.17 – Refusal of temporary wooden summer house Burton farm, Brixton Deverill. Councillors noted the decision

- c) WCC of 29.8.17 – Minutes of planning committee held on 23.8 – These minutes included the approval of the Chicken Farm at Sutton Veny
- d) NFU of 8.8.17 – Better Planning, Better Farming
- e) Summaries of 8.7 and 15.7, 22.7, 29.7, 4.8, 11.8, 18.8 , 25.8, 1.9

19. Payments (089/17)

Payee	Description	Amount £	Cheque No.
Mrs C D Fordham	Salary 11.7.17 to 10.9.17	466.40	Electronic payment
	Expenses advance from 11.7.17 to 10.9.17	40.00	
	£2 underpayment from July	2.00	
	Total	508.40	
Web Design	Transfer of new website and annual hosting fee	Total 130.00	Electronic Payment

Under the Local Government Act 1972 (Sch 2) the approval of the electronic payments was proposed by Cllr Beattie, seconded by Cllr Croot; all Councillors were in favour and the payments would be actioned.

Cllr Croot advised that he would be refurbishing and relocating the Brixton Deverill Notice Board as requested. It was proposed by Cllr Beattie, seconded by the Chair that the quote of £60 for the materials be accepted; all were in favour.

Cllr Beattie would arrange for a Poppy wreath to be obtained from the RBL

20. Council Website(090/17)**21.Items for Parish Newsletter and Notice Boards (091/17)**

The Chair would draft an article for the Newsletter about the Chicken Farm, Best Kept Village and the tip.

22.Date of Next meeting(092/17)

The next meeting of Upper Deverills Parish Council will be held on Wednesday 8 November 2017 at 6.30pm in the Kingston Deverill Village Hall.

The meeting closed at 8.00pm

Date:

Signed:

Cllr R Cousens
Chair