

Upper Deverills Parish Council

9 Beech Grove, Warminster, Wiltshire, BA12 0AB Tel: 01985 213436

Chairman: Miss Louise Stratton Clerk Mrs Sarah Jeffries MILCM

Minutes of the meeting of the Upper Deverills Parish Council held at the village hall Kingston Deverill on Wednesday 20th January 2016 at 6.30pm.

Present: Councillors, Miss Louise Stratton, Mr Colin Hirons, Mr Richard Cousens, Councillor Bridget Beattie and Mr Robin Greenwood.

In attendance: The Parish Clerk Mrs Sarah Jeffries MILCM, 2 members of the public were present.

The Vice Chairman opened the meeting as the Chair had indicated that she would be late due to a work commitment.

Public Question Time

Emma Curtis from the Good Neighbour Scheme spoke to Council; she reported that the Good Neighbour Scheme will no longer run from the 31st of March 2016. The funding has been pulled from the service and is to be given directly to the Area Boards to use. It was noted that the success of the coffee mornings came from this scheme, Councillor Bridget Beattie reported that she would be continuing the coffee mornings, although there is a transportation issue. It was felt that there is still part of the community that is not being supported that needs to be supported by this type of service.

Emma Curtis informed the meeting that she will continue update the clerk with any new news as and when she hears it. Emma Curtis wanted to thank the Parish Council for its support. The Vice Chairman thanked her for coming along.

Councillor Louise Stratton came into the meeting at 6.48pm and took the Chair.

Phil Davies from the Broadband Working Group (BAG) addressed Council he gave a report on the issues to date. A copy is attached to these minutes.

Councillor Richard Cousens read out a report from the Sutton Veny Parish Council Chairman on the proposed planning to site a new Chicken Farm in Sutton Veny. A copy is attached to these minutes.

15/129 Acceptance of apologies for absence

Resolved: Councillor Colin Hirons had sent his apologies due to work commitments. Council resolved his reason for absence. Fleur de Rhe Phillipe had sent her apologies.

15/130 Chairmans Announcements

Resolved: none to give

15/131 Dispensations

Resolved: none received

15/132 Declarations of interest, members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

Resolved: none received

15/133 Exclusion of the Press and Public Standing Order #1c

Resolved: not required

15/134 To receive and sign the minutes of the Full Council meeting held on the 24th November 2015 (Previously circulated) LGA 1972 Sch 12 para 41(1)

Resolved that they were a true record of the decisions made at the meeting
Proposed Councillor Bridget Beattie Seconded Councillor Robin Greenwood

15/135 Broad Band Action Group - Parish Plan item 11 Education and Communications

Resolved: following discussions on the BAGs report at the start of the meeting. The clerk was instructed to send the BAG the Unitary Councillor Fleur de Rhe Philippe's email address so that a meeting could be arranged with Wiltshire Council. It was suggested that the BAG attend the Warminster Area Board Meeting in March with Councillor Richard Cousens and Councillor Bridget Beattie.

It was noted that there is a phase two planned, the BAG have asked Brixton to be included in this plan but Wiltshire Council have come back saying it will not be included in this plan. The BAG wish to address this with Wiltshire Council and feel they should lobby for Brixton to be included. It was also felt that the Member of Parliament should be updated and his support would be sought for the second phase to include Brixton Deverill. It was agreed that the BAG would need to meet with Fleur and John Thompson. It was noted that there is an update for parishioners in the next edition of the parish news.

15/136 Planning – For Comment

Resolved: noted that no planning applications, had been received by the clerk.

(Please note: in planning matters, the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body)

Planning Decisions

15/10513/FUL Proposal: Demolition of barn and erection of a dwelling (Resubmission of 15/06445/FUL)

Location: Barn adjacent to, 81 Barn View, Hindon Road, Monkton Deverill, Wiltshire, BA12 7EX

Decision: In pursuance of their powers under the above Act, the Council hereby REFUSE TO GRANT PERMISSION for the development referred to in the above application and plans submitted by you, for the following reason(s): 1 The proposed dwelling would be located outside the defined limits of development in the open countryside where development is strictly controlled to prevent unsustainable development and to protect the character of the countryside, in a location that has

limited access to services or public transport and where occupants would be reliant upon the private motor vehicle, and as such would increase the need to travel in this unsustainable location. The proposed development is therefore contrary to guidance contained in the National planning Policy Framework and policies CP1, CP2 and CP48 of the Wiltshire Core Strategy. 2 The proposed development, due to its bulk, design, appearance and associated domestic paraphernalia, would have a harmful impact on the character and appearance of the rural landscape within this part of the Cranborne Chase and West

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Wiltshire Downs Area of Outstanding Natural Beauty, extending the built up area of Monkton Deverill into the adjacent countryside. The proposal would therefore conflict with policies CP51 and CP57 of the Wiltshire Core Strategy and with the Council's statutory duty to have regard to the purpose of conserving and enhancing the natural beauty of the area of outstanding natural beauty.

In accordance with paragraph 187 of the National Planning Policy Framework (NPPF), this planning application has been processed in a proactive way. However, due to technical objections or the proposal's failure to comply with the development plan and/or the NPPF as a matter of principle, the local planning authority has had no alternative other than to refuse planning permission.

Resolved: noted the decision made by Wiltshire Council

Enforcement

Planning Update Discussions

Resolved: Councillor Louise Stratton reported that there was no update available from Keysley Farm.

15/137 Parish Steward - Highways

Resolved: nothing reported.

Brixton Deverill Bridge

Resolved: Councillor Richard Cousens reported back re correspondence with the Land Drainage Team at Wiltshire Council, regarding the silt area under the Brixton Deverill Bridge. He reported that he had not received a reply to his email, but it had been noted that a Wiltshire Council Officer had been seen looking under the bridge so he felt it was in hand.

It was reported that River Weed has been cleared and left on the bank, the water is flowing but the weed was collecting at the foot bridge, but that weed has been cleared higher up. It has caused a problem in Brixton Deverill.

It was noted that no other complaints had been received by other Councillors. The clerk was instructed to remind parishioners the riparian owner's responsibilities in the next edition of the Parish News.

15/138 Wiltshire Council Parish Emergency Assistance Scheme/Emergency Flood, Snow etc. Plan. Parish Plan Environment and Countryside item 15

Resolved: Councillor Richard Cousens reported that he had spoken to the flood wardens and that the flood wardens felt that the names of the flood wardens should be on the back of the parish news. It was also felt that the mapping requires embellishing and will be actioned by the River Action Working Group.

It was noted that the water table is high and a blockage was noted across Burtons Farm, an inadequate culvert was felt to be the problem. It was felt this should not be an issue as the field will take on the excess water. It was felt that Wessex Water are causing a present minor flooding issue in Monkton Deverill at the moment as they are connecting the old pipeline and where the new pipe line crosses it. It was noted that Councillor Richard Cousens is monitoring this.

The Snow Plan requested by Wiltshire Council was discussed and it was thought it should align with the Flood Plan. It was agreed that Councillor Richard Cousens would provide a brief for Wiltshire Council re the snow plan. Councillor Louise Stratton would email Councillor Cousens re the grit held in the parish for the snow plan information.

15/139 Sutton Veny Chicken Farm Proposal

Resolved: Councillor Cousens gave a report on the Chicken Farm proposal. It was felt that the traffic could impact on the Upper Deverills and as the Western Planning Committee will be discussing this soon, it was agreed that a Councillor from the Upper Deverills would make representations at this meeting re the traffic issue that might have impact in the Upper Deverills.

Councillor Richard Cousens will liaise with Randal Blue to gain an update on the weight limit signage discussed.

15/140 Speed Indicator Devices Parish Plan Transport and Traffic items 20-21

Resolved: it was agreed that Councillor Bridget Beattie would be the lead Councillor and Richard Cousens will support her. Councillor Bridget Beattie would attend the first project meeting at Warminster Town Council. It was agreed that this project was fully supported by Council. The funding of £250.00 for the project was approved. The clerk was instructed to email mapping to Bridget Beattie to action the sites for the SID to be positioned for this meeting.

15/141 Litter Pick – Parish Plan Crime & Community Safety item 4 maintain the periodic Litter Pick

Resolved: that the date of the litter pick would be the 19th March 2016. Councillor Robin Greenwood would action as the lead in Brixton Deverill, Councillor Bridget Beattie in Monkton Deverill and Councillor Louise Stratton in Kingston Deverill. The litter pick would be 10.00am to 12.00 noon. There were no additions highlighted for the Risk Assessment. The clerk was instructed to inform the Parish News the date and contact Wiltshire Council to arrange for the equipment to be delivered. It was agreed that 40 litter pickers, high viz and gloves should be requested. Posters advertising the event to be actioned by the clerk.

15/142 Asset Maintenance

Resolved: Councillor Richard Cousens provided the clerk with Monkton Deverills Risk Assessment. No other Risk Assessments were provided to the clerk. It was agreed that the repairs to the noticeboards in Monkton Deverill and Kingston Deverill should be actioned in May/June when the weather has improved.

15/143 Parish Plan – Environment and Countryside item 16

Resolved: it was noted that the rights of way in Monkton Brixton Deverill required work actioned in several areas. It was agreed that Councillor Colin Hirons approach Wessex Water to see if they could make good some of the stiles etc. Councillor

Richard Cousens would contact Councillor Colin Hirons and the Wiltshire Ramblers to highlight these issues. It was noted that the rights of way signage was seen as a problem in specific areas. It was agreed that Councillor Robin Greenwood approach a Brixton Parishioner highlighted in the meeting taking a lead on the parish plan rights of way project, reporting back to Council periodically.

15/144 Rights of Way

Resolved: Councillor Louise Stratton would chase the Land Agent and report back at the next meeting.

15/145 Pensions Regulations Staging Date

Resolved: the clerk's recommendation that the staffing committee be tasked with this item was approved.

15/146 Sector Led Body for audit procurement - update External Audit

Resolved: to stay opted in to the Sector Led Audit Procurement Scheme. Proposed Councillor Louise Stratton seconded Councillor Bridget Beattie.

15/147 Society of Local Council Clerks

Resolved: approved the renewal of the Clerks Membership of the Society of Local Council Clerks. (item 6 on the Clerks Job Description states) .To maintain a personnel membership to professional bodies and the Society of Local Council Clerks, to attend County meetings and relevant training sessions provided by the Society of Local Council Clerks and County Association of NALC, to attend the Annual Conference of the Society of Local Council Clerks.

As the Clerk works for three Parish Councils, the shared contribution to the subscription was allocated Maiden Bradley £76.00, Upper Deverills £47.50 and Horningsham £47.50, the total cost of the Membership is £171.00. The subscription is divided pro rata the hours the Clerks works for the Councils. Maiden Bradley 8 hours, Upper Deverills 5 Hours and Horningsham 5 hours per week.

Proposed Councillor Louise Stratton Seconded Councillor Richard Cousens

15/148 Precept Budget 2015/2016

Resolved: Discussions were had on the presented budget. It was proposed that a total figure of £6873.00 would be requested, which was a 3.79% increase on a band D property. The Council approved a SID project budget of £250.00, approved grants to clubs who had applied to date, the purchase of a seat for Monkton Deverill Churchyard, the cost of a choir for the beacon lighting, an elections budget of £1500.00 would be put by, the clerks scale point increase approved, the BAG reserves of £750.00 were agreed to continue as part of the budget as Brixton Deverill was omitted from the Broadband upgrade. £150.00 would be put by for repairs to the noticeboards and if required Bus stop. Reserves would be set at £3350.00. It was noted that there was no Government Grant passed on this year, the Precept was agreed as £6873.00. The total request would therefore be £6873.00. This would enable the projects discussed to proceed. Proposed Councillor Louise Stratton Seconded Councillor Bridget Beattie, all were in favour.

15/149 Capital Expenditure, Grant Budget and Reserves Budget

Resolved: confirmed the levels the Capital Expenditure, Grant Budget and Reserves Budget for 2016/2017 financial year, as per the approved budget. See attached.

15/150 Approval and signing of the Parish Accounts Internal Audit Accounts & Audit Regulations 2003 reg 2

Resolved: noted that Account number 20353148 held £7422.94 as of the 31.12.15 the Chairman signed the accounts presented to Council.

15/151 Payments

Resolved: reviewed and approved the items of expenditure listed below and noted the receipt of income: [LGA 1972 s150 \(5\)](#)

Council approved the two members to action the payments and sign the payment list and to action the activation. Councillor Louise Stratton and Councillor Richard Cousens.

Wages 12 th January 2016 LGA 1972 s111	£ 198.00
Wages 12 th March 2016 LGA 1972 s111	£ 198.00
SLCC Membership shared cost GA 1972 s111	£ 47.50
Travelling LGA 1972 s111	£ 21.60
Maiden Bradley IT Contribution LGA 1972 s111	£ 8.00

Receipts

Interest	£ 0.95
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15/152 Clerk's Report

Clerks Holiday February Half Term

Resolved: approved the clerks request to use 15 hours lieu time from the 8th February 2016 to the 26th February 2016. The clerk wished to action her first draft assignments for her second year of the Community Governance Course level 4 during this time, she will have attended the first study days on the 4th & 5th February 2016. It was noted that the clerk had 61.5 hours lieu and holiday leave listed on her leave sheet to take before the 1st March 2016. Council agreed the clerk carrying over the rest of her leave hours for the Easter & August break to action the rest of her assignments.

Warminster Area Board Meeting 7th January 2016 Warminster Civic Centre

Resolved: Councillor Richard Cousens reported that it was worth while attending the area board meetings, not only was it a good networking opportunity, the information gained from the speakers was useful. It will be a useful media to highlight issues in the parish. It was agreed there would be an attendance by a Councillor at future meetings.

15/153 Meetings for Councillors to consider attending

Heart of Wessex Local Action Group Forum Meeting

Resolved: noted that the First LAG Forum meeting where Outline Applications from potential projects would be presented would be held on Wednesday 20th January

2016, 6pm (for light refreshments) for a 6.30pm prompt start. The meeting would be held at South Somerset District Council Offices, Church fields, Wincanton.

Rising to the challenges of 2016 and beyond

Resolved: noted that Wiltshire Council will be hosting a series of interactive and informative meetings to discuss the challenges of 2016 and beyond. Council did not delegate a Councillor to attend.

15/154 Correspondence received

Bus Consultation / Wiltshire - Information on "write-in" Option 24/7 for a network-wide solution

Resolved: noted the above consultation. No response was given to the clerk as its reply.

Warminster Neighbourhood Plan for consultation

Resolved: noted the neighbourhood development plan proposal (or 'Neighbourhood Plan'), entitled the Warminster Neighbourhood Plan was available for consultation.

New year 2017 Honours: Deadline – 4TH February 2016

Resolved: noted the correspondence through the Wiltshire Association of Local Councils no recommendations were put forward.

Government Consultation on proposed changes to the planning system

Resolved: noted the Government had announced a consultation on proposed changes to the planning system to support the delivery of new homes, including low cost homes for first time buyers. This included should local communities, including town and parish councils, have the opportunity to allocate sites for small scale 'starter home' developments including in the Green Belt through neighbourhood plans. Council noted the consultation but declined to reply.

Buckingham Palace Garden Party

Resolved: noted Wiltshire Association of Local Councils had offered places for a Royal Garden Party at Buckingham Palace.

Victim Support

Resolved: Council have resolved not support outside of the parish boundary, no grant was awarded.

Booklets, Brochures and Emails on the below list were also received.

Community First News 50th Anniversary, War Memorials Trust Bulletin, Clerks & Councils Direct and The Clerk Magazine.

It was noted that all other email correspondence received by the Clerk had been emailed or posted to Councillors. A list can be requested from the Clerk, if required.

15/155 Parish Clerks Delegated Powers [LGA 1972 s101](#)

Resolved: not used

15/156 Notice of items to be taken into consideration at the next meeting.

Resolved: Chicken Farm, update items rolled over and Wessex Water completion to be included.

15/157 Items for Parish Newsletter & Notice Boards

Resolved: date of the next meeting, riparian ownership, litter pick date and planning advice re pre application advice, to follow on from previous statement published re planning.

15/158 Date of the next meeting

Resolved: to note that Wednesday 9th March 2016 meeting would be the date of the next meeting. All will be welcome

The meeting finished at 8.45pm

Members of the Council considered the foregoing matters in consideration of their duties: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder; health and Safety, and Human Right

Unapproved